

Using Your FLVS Account

login.flvs.net

My Username: _____

My Password Hint: _____

(keep your password in a secure location)

To create an account: Please see the appropriate administrator at your school or contact your FLVS District Relations Manager at flvs.net/contactDRM.

Your Account is Used to:

- Verify student course requests
- Monitor student progress and status
- Process official documents and school reports

FLVS Account Info. for Student and Parents:

- Elementary Student & Parent Accounts: Automatically created during registration
- Middle and High School Parent Account: flvs.net/guardian-login

For assistance: help.flvs.net

Step-by-Step Instructions for Enrollment and Reporting



Video Tutorials & Reference Guides:

flvs.net/howto

How To:

- Create an FLVS Account & Enroll in Courses, FLVS Flex Grades 6-12
- View Student Progress Using the Enrollment Status Tab in VSA
- Upload Proof of Residency (Private & Homeschool Students)
- Pull a Virtual School Student Details Report
- Reset Student Passwords
- Process FLVS Grades & Official Documents



Additional Resources:

flvs.net/school-resources

- Helpful Links to Get Started with your FLVS Partnership
- Additional Reference Guides for School Personnel
- Student Resources
- FLVS Curriculum Overview



Official Transcripts:

Students/Parents: Request official transcripts on the FLVS website: flvs.net/transcript-request

School Counselors/Administrators:

- Submit a request to registrar@flvs.net.
- Students also grant access to counselors/school administrators through their FLVS account. Simply log in to view and print grades.

Video: *How to Process FLVS Grades and Official Documents* flvs.net/howto

Account Status Acroynms

Course Requests (Status CR, CRC)

- **CR (Course Requested):** Initial course request status; awaiting guidance verification. Homeschool and private school students must complete a survey and provide proof of residency prior to moving to CRC.
- **CRC (Course Request Completed):** Guidance verification received by FLVS. Student is awaiting classroom availability.

Current Course Enrollments (Status CA, A, CI, PE, RTI)

- **CA (Classroom Assigned):** Student has been placed with a teacher and has access to the course, but has not yet completed the welcome call to be officially activated. Teacher will contact student to schedule the welcome call within two weeks after course placement.
- **A (Active):** Student has completed Welcome Call and has been activated by the teacher. At this point, the 14-day drop/add period begins.
- **CI (Contact Instructor):** Student is behind in completing a monthly call or Discussion-Based Assessment (DBA). Course access has been temporarily disabled until student contacts teacher.
- **PE (Pending Exam):** Student taking an Advanced Placement® (AP)® course, who has finished a semester, but has not been issued a grade. Student can continue to access the course until the AP Exam has been taken.
- **RTI (Response to Intervention):** Student's VSA enrollment status during intervention support.

Drops/Attempts

(W, NAs, CRI, NAc, PNA, PW)

- **Withdrawn (W):** Student has been withdrawn during the 14-day drop/add period with no penalty. No credit is awarded.
- **NAs (Never Assigned):** Student had verification from guidance but was never assigned to a teacher. This status occurs when student does not reply to course request message. FLVS subsequently removes the course request. Student will need to re-register.
- **CRI (Course Request Incomplete):** Student did not complete verification process for the course request, removed the course from their dashboard, or school counselor removed the course request.
- **NAc (Never Activated):** Student was assigned an instructor, but was removed from course (may be initiated by teacher or student). *Please note: This often occurs when students do not respond to welcome call attempts by their teacher.*
- **PNA (Pending Never Activated):** Student has been placed with the teacher but has not yet completed the welcome call, the teacher has requested a withdrawal, and it is currently waiting approval/denial.
- **PW (Pending Withdrawal):** Student is currently active in the course, the teacher has requested a withdrawal, and it is currently waiting approval/denial.

**Status T only applies to transfers between FLVS and the county virtual school. Students may not transfer partial credits between FLVS and their school of record.*

Complete Course Transcript (Status C, WF, CF, WP, P)

- **C (Complete):** Student has completed the virtual school course.
- **WF (Withdrawn Failing):** Student withdrew from course with a grade of less than 60% after the 14 day drop/add period expired. No credit is awarded.
- **CF (Complete with an F):** Student completed course with a failing grade.
- **WP (Withdrawn Passing):** Student withdrew from course with a 60% or higher grade after the 14 day drop/add period expired. No credit is awarded.
- **P (Passing):** Credit was awarded based on Florida's Credit Acceleration Program (CAP) eligibility requirements including passing a state-administered End of Course (EOC) assessment. Florida has instituted EOC exams for select courses. A final grade issued by FLVS in one of the EOC exam courses may be interpreted differently based on district policies in effect at the time of enrollment and/or completion, and specific requirements per Florida Statute.

What You Need to Know for Student Planning:



Summer Enrollment

FLVS does not offer a traditional summer school, but students may take individual courses during the summer. While acceleration is possible, course completion before the Fall semester is not guaranteed.



Half-Credit Course Options

Your students are able to select the desired half-credit of a full-credit course at the time of course registration, prior to guidance verification.



Pace

FLVS courses follow traditional pace charts to guide progress; however, students can work with teachers to adjust pacing as needed. They may also complete extra assignments weekly to finish the course faster.



Course Placement

- FLVS always attempts to accommodate a student's preferred start date.
- Students are placed in courses as openings become available. Requests are accepted throughout the school year.
- Students should check their FLVS account regularly for updates on placement status.



New Student Orientation (NSO)

- **Students new to FLVS Flex:** Quick Start video series: flvs.net/quickstart
- **Digital Learning Lab Students:** Complete orientation with their lab facilitator



Minimum Length of Courses

Each FLVS course semester for grades 6-12 requires a minimum 14-day learning period, starting with the first assignment submission. Some skill-based courses with a time component (i.e. workout logs for Health/PE classes) may require a longer minimum learning experience to meet specific course requirements.



Honors Options

Students can choose the honors version of a course during registration or request it during the welcome call with their teacher and parent/guardian. Final grade reports will indicate the course level: regular, honors, or Advanced Placement®.



End-of Course Assessments (EOC)

Students enrolled in the courses listed below with FLVS must take the state-required End-of-Course (EOC) assessment, which counts as 30% of their final grade. FLVS submits the course grade to the student's public school of record, which is responsible for recalculating the final grade to include the EOC score per Florida Department of Education guidelines; private and home education students should contact their local school district or home education office for EOC testing options.

- Algebra 1
- Biology 1
- U.S. History
- Geometry
- Civics



Advanced Placement® (AP)® Exam

FLVS AP courses prepare students for college credit through the AP Exam, which FLVS strongly encourages but does not require. Most districts award high school credit for passing the course, though some may wait until the AP Exam is completed in May. Students must work with their school or district to order AP Exams and follow local policies. For questions, contact APTesting@flvs.net.

AP Registration Periods:

- 1 credit courses: June 1 - September 28
- 0.5 credit courses: June 1 - January 30



NCAA-Approved Core Courses

flvs.net/ncaa

Student-athletes in need of core courses that meet NCAA standards can take them through FLVS. For a list of NCAA-approved FLVS courses, visit the NCAA Eligibility Center High School Portal at eligibilitycenter.org

- Enter the FLVS Flex CEEB Code for NCAA eligibility tracking: **101541**

Your Partner in Student Success

flvs.net/solutions

Digital Learning Labs

Digital Learning Labs expand a school's course offerings by integrating FLVS courses into the school day with support from certified online teachers. Labs help students accelerate, recover credits, and access AP, electives, and CTE options that may not be available on campus.

flvs.net/labs

Digital Course Licensing

Digital Course Licensing helps counselors place students in the classes they need. It gives districts flexible access to core, elective, AP, world language, and CTE courses, all while integrating smoothly into existing systems so counselors can focus on guiding students rather than troubleshooting schedules.

flvs.net/licensing

Questions? Contact your District Relations Manager flvs.net/contactdrm