

FLVS Full Time 6-12 Enrollment Application Checklist

To complete the enrollment application, please have the following required documents available before you get started. It may take several weeks for the enrollment process to be complete, so you should submit your application for enrollment as soon as possible. Once you've submitted a complete application, continue to check back online to review your status. You will receive emails during this process. We'll verify your documents and school counselors will review your student's academic history and finalize his or her grade level and course placement.

After you have completed the enrollment process and placement is finalized, you will receive email notification of final confirmation. Once you confirm, your student will be enrolled. Your student can begin working online on the first day of the new semester. All middle and high school course content is delivered online.

Questions? Please call the FLVS Full Time team at 844.522.1965.

1. Proof of Age

Provide a copy of the student's official birth certificate.

2. Proof of Residency

Students must have valid proof of Florida residency to be eligible for enrollment. Families living outside the state of Florida due to military service must provide a copy of DD2058, military orders, military identification, and/or a leave and earning statement, in addition to the required proof of residency documents. Submit one piece of evidence from the following sources, one from Group A and one from Group B.

Please note: the personal information (name, address) contained on both sources of information must match.

Group A

Please choose one:

- Gas, water, sewage, electric, or home telephone bill (within the last 60 days) in the name of the person enrolling the student
- Rent receipt with name and address of lessee
- Lease agreement with name and address of lessee
- Mortgage statement or mortgage commitment
- Home purchase contract, including specified closing date, with copy of deed to be provided within 60 days of closing date
- Property tax statement

Group B

Please choose one:

- Automobile insurance
- Current Florida driver's license or Florida identification card
- Cellular telephone bill
- Bank account statement

3. Proof of Immunization

Florida Certificate of Immunization: Form DH680 or Exemption Forms DH681, DH680B or DH680C

4. Custody or Legal Guardianship Documentation (if applicable)

Provide court custody documents or documentation from a state or federal agency.

5. Academic Documentation

Previous Homeschool Students:

1. Download and complete the **Homeschool Prior Academic History Form** at flvsft.com/homeschoolform in order to submit prior academic history completed as a homeschool student. Incoming 6th graders must include grades 3 through 5; incoming 9th graders must submit grades 6 through 8.
2. Provide your student's most recent Homeschool Evaluation (for Florida homeschool students only).

Previous Public/Private/Charter School Students:

- Incoming 6th graders must submit end-of-year report card for the 2015-16 school year showing promotion status AND a first quarter report card for the current school year.
- Incoming 7th and 8th graders must submit all prior middle school report cards AND a first quarter report card for the current school year. Students who have earned high school credit while in middle school must also submit an unofficial transcript.
- Incoming 9th graders must submit end-of-year report card for the 2015-16 school year showing promotion status AND either a first quarter report card for the current school year OR an unofficial transcript for high school credit earned.
- Students entering grades 10-12 must submit an unofficial transcript, including all high school credits earned, AND a first quarter report card for the current school year.
- **Please note: All unofficial transcripts should include the most recent state test scores (FCAT, FSA, EOC); if not, score reports should be included as academic documentation.**

If applicable to your student, you may also need to submit additional forms with the application, including:

- Individualized Education Plan (IEP)
- 504 Plan and Supporting Documents

