NOTICE

ADDENDUM 1

FLORIDA VIRTUAL SCHOOL

June 27, 2024

Karen Stolarenko
(407) 409 - 8455
kstolarenko@flvs.net

RFP01- 2404135B01-AIDVLP-XXXXXX; Artificial Intelligence (AI) Consulting and Development Services is hereby amended by the following change(s):

New sections are hereby added to Section 7 General Terms and Conditions as follows:

7.20 F.S. 1010.04 (5) Beginning July 1, 2023, school districts, Florida College System institutions, and state universities may not:
   a. Request documentation of or consider a vendor's social, political, or ideological interests.
   b. Give preference to a vendor based on the vendor's social, political, or ideological interests. Any solicitation for purchases and leases must include a provision notifying vendors of the provisions of this subsection. [Statutes & Constitution: View Statutes: Online Sunshine (state.fl.us)](state.fl.us)

7.21 The following two Florida State statutes apply to this solicitation and may have contractual requirements.
   a. F.S. 787
   b. F.S. 287.1346

Page 1, the last line of the schedule of events table which reads as follows:

Award Date Tentative Date	Date of FLVS Board Approval	September 12, 2024	N/A

Deleted and replaced with:

Award Date Tentative Date	Date of FLVS Board Approval	September 3, 2024	N/A

1.

Are there any incumbent vendors for this project? Was there any historical spendings?
There are no incumbent providers for these services.

2.

What is the budget for this project?
The budget is to be determined depending upon individual project needs. This contract is intended to support multiple initiatives so there is no single budget involved at this time.

3.

While the RFP mentions that resources can operate remotely, we would like to clarify if these resources may be located outside of the USA.
FLVS will entertain use of remote, off-shore resources for cost effectiveness. However, all cyber security requirements must be supported and resources shall need to attend project meetings as directed and point of contact accessible during standard FLVS hours of operation.

4.

Can you provide a detailed job description of the following roles? While some of these appear to be common roles, we seek a detailed job description to ensure that we are aligned with FLVS' requirements - 1. AI Quality Assurance Engineer (intermediate) 2. Data Science Engineer (intermediate) 3. Natural Language Processing Engineers (intermediate level) 4. Language Model Product Managers (intermediate level) 5. API Integration Expert (intermediate level) 6. AI Engineer (intermediate level) 7. Machine Learning Engineer (intermediate level) 8. Consultant
FLVS has not defined specifics for the above position titles. These titles are based upon industry standards. However, FLVS did provide the number of years of experience for beginner, intermediate, and advanced level individuals within the RFP. This is a consulting RFP, and not a staff augmentation. The resources required for specific engagements or projects shall be proposed by the Contractor during the RFQ process.

5.

1 . Can you provide more details on the types of data FLVS will make available for AI development projects? 2. What existing AI or machine learning initiatives does FLVS currently have underway, if any? 3. Are there any specific programming languages or AI frameworks that FLVS prefers or requires for development? 4. Can you elaborate on FLVS's project management methodology and how vendors are expected to integrate with it? 5. What type of data security and privacy requirements will vendors need to comply with when handling FLVS data? 6. Will vendors have access to FLVS's technical infrastructure, or will all development be done externally? 7. Are there any specific integration requirements with existing FLVS systems or platforms? 8. What is the anticipated scale (in terms of data volume, users, etc.) for the AI solutions to be developed? 9. Are there any specific accessibility requirements for AI-powered tools or interfaces? 10. How does FLVS envision the collaboration between its internal teams and the vendor's AI specialists? 11. What criteria will FLVS use to select between multiple awarded vendors for specific projects? 12. What is the expected frequency of RFQs to be issued under this contract? 13. Can you clarify the requirements for the case studies to be submitted with the proposal? 14. What specific qualifications or certifications are required for the AI development team members? 15. How does FLVS plan to handle data labeling or annotation for AI training, if required? 16. Are there any specific performance metrics or SLAs that will be used to evaluate the AI solutions?

Web:
www.flvs.net

Phone:
(407)409-8455

Email:
procurement@flvs.net

Procurement Services
5422 Carrier Drive, Suite 201 ·
Orlando, FL 32819

17. How will FLVS handle the testing and validation of developed AI models?
18. How will version control and documentation of AI models be managed?
19. What is the process for knowledge transfer to FLVS staff for developed AI solutions?
20. What is the expected level of involvement from FLVS subject matter experts in the AI development process?
21. How will the performance of AI models be monitored after deployment?
22. What is the process for updating or retraining AI models after initial deployment?
23. How will FLVS handle data governance in relation to AI development and deployment?
24. What is the expected approach for handling data quality issues in AI development?
25. How will FLVS ensure consistency across different AI projects and vendors?

1. Data will be provided to vendors based on the project needs as determined at the time work efforts begin.
2. FLVS is working on a number of initiatives with information provided following award.
3. We would be open to languages best suited to each AI project. Language can be agreed upon at the time of award per engagement.
4. FLVS project management uses agile and scrum methodologies. Vendors would be expected to work within these methodologies. If other methodologies are used, these must be easily integrated with agile and scrum.
5. See Section 3.1.6 of the RFP for FLVS Cybersecurity requirements.
6. Access will be determined based on the project needs at the time the work efforts begins.
7. Documentation shall be shared upon award of a SOW as they related directly to the assigned effort.
8. To be determined.
9. Please see links to WCAG 2.1 and 508 compliance information within the RFP for details.
10. FLVS would work closely providing SMEs and integrating the vendors into required teams to ensure deliverables are met.
11. FLVS will distribute an RFQ when/if a requirement is identified. The RFQ will fully define the needed work effort. RFQs will either be awarded to the lowest price quote, or may be evaluated using criteria specific to the work effort depending upon the complexity of the requirements.
12. There are no minimum guarantees for awarded Contracts. The assignments shall be subject to identified needs within FLVS for specific work efforts. The frequency or volume cannot be predicted. Services shall be on an as needed basis only.
13. Case studies shall demonstrate the proposers prior experience of similar size and scope. Explain three scenarios where similar work was performed for other client(s), what was requested and what the final outcome.
14. The requirements would depend on the specific AI project to which the vendor would be assigned. In addition, we would expect evidence that the team members have had experience in the education realm and/or building applications with AI applications.
15. This information will be provided following award.
16. This information will be provided following award.
17. We would expect a vendor to perform their own testing and validation. In addition, FLVS QA will sign off on all deliverables.
18. This information will be provided following award.
19. The vendor would be required to provide documentation and training as required to help in house developers to understand and maintain solutions.
20. The vendor would work closely with SMEs along with the rest of the project team during the AI development process.
21. This information will be provided following award.
22. Depending on the award, the updating and retraining would either occur in house or through a service contract with vendor.
23. All data would be required to be privately stored by FLVS and meet all data privacy rules and regulations.
24. This information will be provided following award.
25. This question is too vague for a response. Essentially, projects may not be consistent and will be based upon their individual requirements. Work assignments will be addressed within detailed statements of work

Web:
www.flvs.net

Phone:
(407)409-8455

Email:
procurement@flvs.net

Procurement Services
5422 Carrier Drive, Suite 201 ·
Orlando, FL 32819

(SOW). SOWs will be managed according to the defined deliverables and milestone due dates.

6.	
Can you provide more detailed reporting requirements and preferred tools for communication and project management?
FLVS has a mature EPMO with established reporting requirements, project management, and communication tools that are industry standard. We will agree on a process at award.

7.
Are there any preferred or mandatory AI frameworks or technologies FLVS expects to be used in these projects?
At this time, there are no specific AI frameworks or technologies that FLVS requires. However, this will be determined specifically for each award.

8.
Can you provide more specific examples of past AI development projects that align with the initiatives anticipated under this contract?
FLVS has completed some smaller projects that could be used for reference and will be provided as required based on the award.

9.
Genexperience (Pty) Ltd forms part of a group listed on the Johannesburg Stock Exchange (JSE). Can the group and holding company financial statements be submitted in order to demonstrate financial stability or are the financial statements of Genexperience itself be required?
Section 3.1.5 defines the requirements for Financial Stability. If there is a parent company that satisfies financial stability requirements it is recommended that they are named as proposer. Alternatively, both financials may be provide for consideration.

10.
In terms of the Agile and Scrum methodologies for Project Management, would this be the fixed requirement for engagement with the FLVS Team or would other methodologies be entertained on an ad-hoc basis?
At FLVS all teams follow the Agile and Scrum methodologies as our guiding principles. Additional methodologies might be considered if they are easily integrated with existing workflows.

11.
Within the REGULATORY COMPLIANCE STATEMENT, there is a call to damages, not that it is of concern but we just wanted to ask what that may look like?
This is a federal form required in case any of the projects ever use federal funds. The damages stated in #8 of the documents are if actual damages accrue, FLVS may be able to seek remedies. FLVS does not have the ability to modify or adjust this document because it is a federal mandatory form.

12.
In terms of provisioning additional costing, what would that process be? For example, if we needing to increase our GPU configuration for a task at a server level, would this need to be considered outside of the cost schedule of resources?
Additional costing such as that listed in the question would need to be discussed at the outset of the award.

13.
Could we request clarity as to what certificate of insurance is required?
See Section 10 of the FLVS Master Service Agreement, Attachment L located within the Required Forms Packet for Insurance Requirements.